



## DALMATION CLEANING & RESTORATION, LLC

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### WATER DAMAGE CHECKLIST

When disaster strikes, it's too late to develop a plan. Preparation is the key to minimize damage. Here are a few restoration tips that can help you before, during, and after a disaster strikes

- Safely remove yourself, other people, and pets from the affected area especially if the water is black.
- If the flood was caused by a leak in the plumbing system, turn off the water at the main.
- Shut off all electricity at the main breaker.
- Call Dalmation Carpet Care & Restoration to begin restoration process.
- Call your insurance company/or agent to file a claim.
- Videotape and photograph as much as the damage as possible.
- Facilitate cross-ventilation where possible by opening doors and windows until electricity is restored.
- Place aluminum foil, china saucers, or un-stained wood blocks between furniture legs and wet carpeting.
- Remove valuable items such as vital records, paintings, irreplaceable photos, family heirlooms and important documents to a dry safe place. Place water-logged vital records and important documents in a freezer to retard mildew growth until professional drying is possible.
- Remove as many items as possible from affected areas, placing undamaged contents in a secure, dry place.
- Remove all wet fabrics throughout your home, including sheets, tablecloths, blankets or other coverings. Place them outside for drying.
- Remove damp books and spread them out to dry.
- Hang damp clothes up to dry. Materials such as leather are particularly sensitive to outside weather variables; it's best to keep them indoors at room temperature.
- If water-damaged ceiling is sagging, punch small holes to relieve trapped water and let it drain into a bucket.
- Remove as much excess water as possible by mopping and blotting.
- Remove tabletop lamps and other items; wipe excess water from wood furniture.
- Remove and prop up wet upholstery cushions for even drying.
- Remove saturated area rugs and other removable floor coverings. Place outside and away from your home. **Warning:** Wet rugs can be extremely heavy and may require more than one person to lift.



- Survey curtains and draperies throughout the affected areas. If they're skimming any wet floors, lift them and either tack them up or place them over a coat hanger hooked onto a curtain rod.
- Don't enter a room with standing water unless you have turned off the electricity.
- Don't turn on ceiling fixtures if ceiling is wet; keep out of rooms where ceilings are sagging from retained water.
- Don't leave books, magazines or other colored items on wet carpets or floors.
- Do not use your household vacuum to remove water.
- Do not use televisions or other appliances while standing on wet carpets or floors, especially not on wet concrete floors.

**This information has been provided by Dalmation Cleaning & Restoration LLC  
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